



Charlotte County Tax Collector

Vickie L. Potts

Website: <http://taxcollector.charlottecountyfl.gov>

Email: taxcollector@charlottecountyfl.gov

Phone: (941) 743-1350

2016 PROPERTY TAX INFORMATION

Dear Tax Payer,

The notice enclosed is a combination of Charlotte County ad valorem taxes collected for taxing authorities and non-ad valorem assessments collected for levying authorities. Tax roll opens for payment November 1st 2016. The notice lists all the authorities that are included in your taxes. If you have a question regarding one of the charges on your notice, please contact that authority directly. Phone numbers for each authority are listed on your notice. You will receive a separate notice for each piece of property you own according to the way the deed is recorded. Please verify the legal description on the tax notice. If any tax notices are missing, please refer to our website to print any missing notices or contact the Tax Collectors office at (941)743-1350. If you have any questions regarding the recording of public records, including property deeds, contact the Clerk of Circuit Court at (941)637-2199. For additional information, contact the Tax Collectors Office at (941)743-1350 or email us at taxcollector@charlottecountyfl.gov.

Sincerely,
Vickie L. Potts, Tax Collector

Important Dates to Remember

Florida Law allows discounts for early payment of property taxes. The following discounts apply for early payment.

Nov 2016- 4% Discount

Offices Closed:
11th Veterans Day
24th & 25th Thanksgiving

Dec 2016- 3% Discount

Third 2016 Installment Due
Offices Closed:
23rd & 26th Christmas

Jan 2017- 2% Discount

31st Deferred Tax Application Deadline
Offices Closed:
2nd New Year's Day
16th Martin Luther King Jr.

Feb 2017- 1% Discount

Offices Closed:
20th Presidents Day

Mar 2017- Gross Tax due (No discount applied)

Last 2016 Installment Due
Reminder Tax Bill Mailed

Apr 2017

1st Taxes become Delinquent
30th Deadline to file 2017 Installments Applications

When a discount period ends (Nov-Feb) on a Saturday or Sunday or legal holiday, the discount period is extended to the next working day if payment is delivered to the Tax Collectors office on the extended day.

Florida Forest Service

Pursuant to Florida Statute 590.125 (5), the Florida Forest Service will be conducting fuel reduction initiatives consisting of prescribed burning and mechanical treatment of selected parcels within Charlotte County. Prescribed burning will be conducted during the period of November 2016 through March 2017. Mechanical treatment may be performed at any time during the year. These treatments are to reduce the fire occurrence hazard and to establish fuel continuity breaks. Parcels with structures or improvements will not be designated for prescribed burning. This service is provided at no cost to the landowner. If you should have any objections or questions contact:

Florida Forest Service
4723 53rd Ave East
Bradenton, Florida 34203
(941) 751-7629

Attention Rental Property Owners

Tourist Development Tax: If you own property, such as a home, condo, mobile home, etc., that you rent to someone else for six months or less, you are required to collect and pay a 5% tourist development tax. If a rental agent or other third party handles your rental property, that agent is required to register and collect the tax on your behalf. However, as the property owner, you are ultimately responsible for the payment of tourist development taxes.

Required by Law: The consequences for avoiding registration may result in a tax audit, assessment of penalties and interest, and notification of the violation to the Internal Revenue Service (IRS) and the Florida Department of Revenue. To report a tax violation, please email information to the Tax Collector's email address at taxcollector@charlottecountyfl.gov or call (941)743-1350.

Online Payments: Save money by paying tourist development taxes online. Tourist Express allows you to make payments at your convenience, and you get to keep a collection allowance when you file and pay timely online. Visit our website at taxcollector.charlottecountyfl.gov

Questions?: For more information about tourist development taxes, please visit our website at taxcollector.charlottecountyfl.gov or call (941)743-1350.

Change of Address

For Change of Address please notify:

Paul L. Polk, CFA
Charlotte County Property Appraiser
18500 Murdock Circle
Port Charlotte, FL 33948
Phone # (941) 743-1593
Email Property Appraiser at: records@appraiser.com
Please include:
Name, Address, Parcel Identification number and the reason for change.

Installment Payment Plan

To pay property taxes by installment, for June, September, December, and March, please complete the application below and return said application to your tax collector by April 30th. The tax collector will mail your first notice of payment due, with instructions. If you have not received your first notice by June 15th, contact the Tax Collector's Office at (941)743-1350 or email us at taxcollector@charlottecountyfl.gov

Florida Law requires that your estimated taxes must be more than \$100.00 per tax notice in order to participate in the Installment Payment Plan. If your estimated taxes are \$100.00 or less, you do not qualify for this plan. You must make the first installment payment not later than June 30th in order to participate in this plan. Once you have elected to participate in the installment payment plan by timely paying the first payment you are required to continue participation for the tax year. If you elect to discontinue participation, you will not be entitled to receive the discounts provided by the law. Installment payments that become delinquent shall be paid with the next installment payment. Discounts will not be allowed on delinquent payments.

Charlotte County Tax Collector

Mailing Address: Vickie L. Potts, Charlotte County Tax Collector
18500 Murdock Circle, Port Charlotte FL 33948-1075

Phone: (941)743-1350 **Fax:** (941)637-2276 **Email:** taxcollector@charlottecountyfl.gov

Website: taxcollector.charlottecountyfl.gov

APPLICATION FOR INSTALLMENT PAYMENT OF PROPERTY TAXES TO BE COMPLETED BY THE TAXPAYER

Tax Year	County	Type of Account	<input type="checkbox"/> Real Estate	<input type="checkbox"/> Tangible
Name	Parcel ID # or Account #			
Mailing address	City, State, ZIP			
Area code/Phone	Email address			
Signature _____	Date signed _____			