

# Charlotte County Tax Collector

Vickie L. Potts



April 30, 2015

Dear Dealer;

As Charlotte County Tax Collector, my staff and I are proud to offer you a new service. You now may pay for your dealer work by electronic check from your bank account to ours via ACH.

If you are interested in participating in this program, please review the enclosed agreement, complete the form and return it to our office.

If you have any questions please contact Sherri Payton at (941) 764-4906. Thank you.

Sincerely,

Vickie L. Potts

VLP/slp

Enclosures

**CHARLOTTE COUNTY TAX COLLECTOR**

18500 Murdock Circle | Port Charlotte, FL 33948

Website: <http://taxcollector.charlottecountyfl.gov> | Email: taxcollector@charlottecountyfl.gov

Phone: 941.743.1350 | Fax: 941.743.1364

# ELECTRONIC CHECK AGREEMENT

Business Name: \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Checking Account Number: \_\_\_\_\_

Nine Digit Routing/ABA Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Dealer Number or FEID: \_\_\_\_\_

I hereby authorize Charlotte County Tax Collector's Office to withdraw funds from the above referenced account for my business transactions. In case of an error or payment cancellation, the entry will be reversed and the transaction will be cancelled. This authorization will remain in effect until the Tax Collector's Office has received notice from me in writing and has had reasonable opportunity to act on the change or termination of this agreement. I understand it is my responsibility to notify the Tax Collector's Office of any changes in bank or account information.

Authorized Signature:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Contact person for all issues pertaining to the above:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_